

IPMA – HR SOUTHEAST COAST MA  
CHAPTER MEETING  
March 14, 2019  
Hearth & Kettle Restaurant, Hyannis, MA

Members Present:	Susan Atkins, Barnstable	Laurie Barr, Dennis
	Anne Clancy, Dennis	Bill Cole, Barnstable
	Deb Heemsoth, Dennis	Lynne Poyant, Barnstable
	Jacquelyn Shea, Dennis	Anne Spillane, Barnstable
	Tara Way, Barnstable	Angela Whelan, Barnstable

1. Welcome

Meeting commenced

2. President's Report

Four prospective members: Amanda Perry (Nantucket), Scott (Colonial Life), Jillian Douglass (Chatham) and Susan Broderick (Brewster); comped fee for the remainder of the chapter year.

3. Treasurer's Report

More fees collected from #Me Too; one outstanding fee remains. Current balance: \$1292.11; up from \$400.00 at the beginning of the year.

4. 2018-2019 Programming

#Me Too update – Great feedback.

Group discounts - Chatham inquired about a group discount to send their Department Heads to #Me Too. Anne S. has mixed feelings; she believes we charge a reasonable rate. 15% discount for a minimum of 8 attendees.

Next trainings – No more trainings this year so we can focus on the conference. Programming should be decided upon by the end of this year for the next chapter year.

2019 Winter Social – Any restaurant recommendations? Let's choose a central location  
Sandwich – Hyannis.

5. 2019 Eastern Region Training Forum, Plymouth, MA

Program committee has reviewed 30 + proposals. Three potential plenary speakers have been identified; Kathy Cappeta is reaching out to them today. The key note speaker will present on subconscious bias – how to identify and combat the issue. Tuesday's plenary is Kathy Newton presenting on shifting your perspective and how that drives decision making. The closer will be Jeff Tobe presenting on coloring outside the lines – how to rekindle creativity at work. The \$2K from IPMA will cover the keynote's expenses. We need fifteen additional speakers for the conference, 3 or 4 have to be exhibitor/sponsors with substance not infomercials.

The three plenary speakers need to be locked in this week so we can start advertising and take next steps with registration (Justyna and Tara). The program book needs to be set with the speaker information. Deb mentioned that some emails are coming up in valid in the email blasts being sent out. We will use the prices from the 2017 conference for registration fees. Neogov will do the Monday's lunch - \$3-\$4K will go towards food and beverage. David Ritter will do Tuesday's lunch. We need to focus on a practical HR track with substance – not too “touchy-feely” – reasonable accommodations, FMLA, etc. Laurie will send an email to chapters soliciting raffle prizes. The CPS Chapter leadership (formerly Chapter President's workshop) invitation needs to be sent out by Deb (open to anyone in a leadership role). There is a board lunch at 12:00pm then training from 1:00pm – 5:00pm. We will need some AV supplies such as power cords, 3 lap tops, 3 projectors and power strips. Friday night we will stuff bags at the hotel. A welcome letter from the Chamber needs to be obtained, singer for the national anthem (Siobhan Magnus), invocation and honor/color guard – Plymouth Police Department (Anne S. will reach out).

Volunteers – Potential colleagues who may be able to volunteer time. David Anthony from Barnstable may be able to take pictures during the conference. The registration table will need coverage – Justyna and Tara will begin to look at that. We will need runners to help with miscellaneous tasks.

Sponsorships – Colonial Life has a minimum contribution level to each region. Any other companies – make the initial overture and hand off to Mark Van Bruggen. Murphy, Hesse, Toomey & Lehane may be interested.

6. 2019 Chapter Awards

Nominations are due 3/22. Historically our chapter hasn't been active with the nominations. Jacquelyn will send the link out again. Chapter member of the year nomination – Tara.

7. Other business/Open discussion

Next year let's look at other ways to get our word out. Cape Cod Media Center – if you take their free course you can use their studio free of charge. Press releases.

Jacquelyn asked for a motion to adjourn; Deb made a motion, Susan seconded the motion; meeting adjourned.

**Next meeting April 11, 2019 at Hearth & Kettle, Hyannis 8:00a.m.**