

IPMA – HR SOUTHEAST COAST MA
CHAPTER MEETING
November 8, 2018
Hearth & Kettle Restaurant, Hyannis, MA

Members Present:	Susan Atkins, Barnstable	Laurie Barr, Dennis
	Bill Cole, Barnstable	Justyna Marczak, Barnstable County
	Vicki Reis, Eastham	Laura Scroggins, Barnstable
	Jacquelyn Shea, Dennis	Anne Spillane, Barnstable
	Tara Way, Barnstable	Angela Whelan, Barnstable

1. Welcome

Meeting commenced

2. Minutes: 10/18/18

Jacquelyn asked for a motion to approve the minutes from the October 18, 2018 meeting. Laura asked for a correction to be made, removing the word “wellness” from the programming/communications committee report. Laurie made a motion to accept the minutes as amended; Angela seconded the motion; minutes were approved.

3. Treasurer’s Report

There is no official Treasurer’s report as Anne C. was not in attendance. Our balance remains at \$1,097.10. We need to focus on building up our balance especially in light of the upcoming conference.

4. President’s Report

No new business to report. Reports have been filed with National.

5. Committee Reports

Bylaws – Jacquelyn and Angela are setting up a meeting to review the bylaws.

Programming/Communications – Anne S. and Shana passed along material to Laura which she distributed to the group for review. Laura printed the last year’s trainings from old issues of HR news. Are there any presenters on the list that are local? Finding a topic is simple it’s finding presenters that is the challenge. Cheryl Cepelak wants to visit Chapters during her Presidency so she may be willing to combine a visit with a training.

There is a Webinar scheduled for Wednesday, November 14th at Barnstable Town Hall in the Selectmen’s Conference Room on Increasing Employee Engagement from 1:00pm – 2:00pm. Feel free to invite any colleagues you feel may be interested in the topic.

6. 2018-2019 Programming

OSHA safety training with Marina Brock or a Webinar from the State. Marina’s training is 30 hours with a certificate at completion. Justyna will talk to Marina about the possibility of condensing the training into an hour. Maybe it’s worth doing 20 hours of OSHA and 10 hours of HR topics with a certificate so we can focus it to HR. Can we open the training up

to more than just HR professionals? Dennis recently offered it and DPW's from all over came to it. 5 hour segments for 6 weeks, this may be appealing to people from the Islands.

Unconscious bias – the presenter isn't local, this may be a topic more suitable for a conference.

Laurie asked about wellness in the workplace as a possible topic. CCMHG has a lot of offerings but the topics are becoming stale and it's the same group of individuals participating. Anne S. suggested that wellness has its value but may be more appropriate as a separate function. As a supervisor she would like to see training topics that focus of challenges in the workplace that will help better perform her job.

Other possible topics:

Training for a management/supervisory role.

Regina Ryan – “Me Too” – Bill will follow up with Regina.

Anne S. suggested the development of a program our group could offer. Feedback has shown people want to hear from practitioners not consultants who can be out of touch. A panel format would be easier so no one person has the sole responsibility and it will open the discussion up to the group. Different perspectives on the same topic such as a small, medium and large workplace or federal, state and local entity. Justyna suggested FMLA as a topic.

Anne S. will draw up a proposal.

Tristate social – Some ideas on a get together: WaterFire, RI Brew Festival. The social should be in the winter to build engagement. We could rent a historic building in Providence such as the Public Library and hold a social. Jacquelyn will reach out to the other chapter president's (Jeremy, CT and Sharon, RI) to get their thoughts.

Winter Social – Fisherman's View, Ten pin, Escape rooms. Justyna's husband can coordinate a tour of one the ships at Woods Hole Oceanographic Institute and then we can go to a restaurant in Woods Hole after for dinner/drinks.

7. 2019 Eastern Region Training Forum, Plymouth, MA

The site visit went well. Board members liked the hotel and surrounding area. The hotel has been accommodating; they will project the Chapter logo over the registration desk for free. A decision needs to be made on the Tuesday night event, will it be held offsite or at the hotel. The Mayflower II will not be in town so that no longer an option. Mark Van Bruggen is working with David Ritter and Neogov to see if they will be doing a Monday night event. The board was happy with the menu and pricing, costs are almost half the price of Maryland at \$40/pp. We need to decide if we are going to use a DJ or a Band. Barnstable's DPW Director has a son in the band Funktapuss which is a popular high energy band so that is being explored as an option. Laurie has sent out pleas for help with a logo, Barnstable High School isn't able to assist. At present, Nauset Cape Tech and Monomoy are interested in the project. The winner will get a swag bag and gift certificate. The idea of using an app for the conference is out, it's too expensive. Google drive is possible and binders are not preferred. There is a conference call scheduled for tomorrow.

8. Workplace Bullying
Handout from Barnstable County Human Rights Commission (BCHRC).

9. Other business/Open discussion

Jacquelyn made a motion to adjourn; Laurie seconded the motion, meeting adjourned.

Next meeting December 13, 2018 at Hearth & Kettle, Hyannis 8:00a.m.