

IPMA – HR SOUTHEAST COAST MA  
BOARD MEETING

November 10, 2016  
Hearth & Kettle Restaurant, Hyannis, MA

Members Present: Bill Cole, Barnstable Shana Connerney, Weston  
Justyna Marczak, County Lynne Poyant, Barnstable  
Victor Santos, President Laura Scroggins, Barnstable  
Jacquelyn Shea, Dennis Anne Spillane, Barnstable  
Tara Way, Barnstable Angela Whelan, Barnstable

1. Review and approve minutes of the October 13, 2016 meeting  
The meeting was called to order and Victor asked for a motion to approve minutes from the October 13th meeting. Jacquelyn made the motion to approve, Angela seconded the motion; the minutes were approved.
2. Chapter Logo  
Victor asked the group who has the final version of the new logo. Lynne, Laura and Tara have copies saved for use. The new logo has been added to the website.
3. Website Update  
Tara reported that she has updated the website using Wordpress as the new content management system. It is much more user friendly and easier to navigate than our old platform. We are in need of more photos to add to the website so if anyone has photos saved please forward to Tara. Bill will email Tara some photos from recent events and the group decided to take a photo at the end of the meeting.
4. Review of Kick-off event October 19, 2016 at Lindsey's restaurant  
The objective of the Kick-off event was to meet the Board and learn about the organization. Victor stated that emails were sent out to both existing and potential new members. Attendance at the event was poor; results were not what had been expected. Two new members were gained however as a result of the initiative. Victor thanked all those who contributed in some way to the event.
5. Next Training/Professional Development Session: "How to become a more effective HR leader"  
Victor reached out to Jim Wells and the CT and RI Chapters for suitable presenter recommendations. Heather from RI suggested Pamela Heffernan of Performance Management Associates a RI based firm. Victor spoke with Pamela and she is able to present a leadership session geared to HR professionals. She is open to different dates and does charge a fee of \$350.00 for the session. Laura will check on the availability of Tuesday, December 6<sup>th</sup> with the Hyannis Golf Course. Angela suggested checking with Tammy Cunningham to see if she can

recommend a speaker as she often has them present free of charge. Bill suggested the IPMA-HR 2020 report. He has presented before and can do a session for the Chapter. Bill will get his bio to Laura and Lynne will make a brochure. Victor will send a contact list to Laura for distribution. Paula Heffernan will be looked at as a presenter for a spring event.

6. Holiday after Hours

Laura learned that The Pilot House is closed in January however Amari's in Sandwich is a good venue and will do a sit down dinner. The event will take place on Wednesday, January 11<sup>th</sup> at 5:30pm. Everyone pays their own way and guests are optional.

7. Upcoming Professional development ideas/topics, suggested dates and presenters

Anne suggested workplace organization as a topic; suggestions to keep up with the pace of paperwork. Lynne recommended Felice Cohen, she is a professional organizer, author and BHS graduate. Lynne hired her to organize her office space and Bill has used her as well; she will contact Felice.

Laura suggested the Bermuda triangle of topics, FMLA, Worker's compensation and ADA. Could we have an attorney present either a half day or 2/3 day session? Tammy has connections with a law firm we've done work with in the past. Let's plan on the end of February of early March.

Bill asked Victor if the Board retreat had already taken place. Cheryl Cepelak from CT has offered to avail herself to present to Boards the topic of: "Begin where you want to end". She is available to present either during the week or on a Saturday. Possible date in mid-February.

8. Other Business

Victor mentioned that he will be bringing a group of 12 orphans from the Azores to Massachusetts over the holidays. He asked that if anyone would consider making a donation to help defray costs it would be greatly appreciated. Bill thanked Victor for bringing up the topic saying many Chapters take on charitable work. The group agreed that donations could be brought to the event on December 6<sup>th</sup>. Lynne will create a flier so that a display can be set up as well.

Victor made a motion to adjourn, Bill seconded the motion, meeting adjourned.

**Next meeting Thursday, January 5, 2017 at Hearth & Kettle, Hyannis  
8:00am**