

IPMA – HR SOUTHEAST COAST MA  
CHAPTER MEETING  
May 11, 2017  
Hearth & Kettle Restaurant, Hyannis, MA

Members Present:	Bill Cole, Barnstable	Vicki Reis, Eastham
	Victor Santos, President	Laura Scroggins, Barnstable
	Jacquelyn Shea, Dennis	Anne Spillane, Barnstable
	Tara Way, Barnstable	Angela Whelan, Barnstable

1. Review and Approve the minutes of the April 25, 2017 meeting

Victor called the meeting to order and asked for a motion to approve the minutes. Jacquelyn made the motion to approve, Angela seconded the motion; the minutes of April 25<sup>th</sup> were approved.

2. Final training event for the year

Pamela Heffernan – Managing problem employees and dealing with difficult conversations. Possible dates – The first week of June is out because of the Eastern Region Training Forum. June 12<sup>th</sup>, or June 19<sup>th</sup> – 25<sup>th</sup> (July 4<sup>th</sup> holiday, earlier in June is preferred). Check Pamela’s availability; she’s coming from RI. Venue: CapeSpace in Independence Park; cost is \$75, is there catering for breakfast?

3. Training events for next year

A wellness/balance program is going to be offered at the Town of Dennis; Jacquelyn will give feedback to the board.

Heather Martino can do a presentation on recruitment and interviewing skills (possibly September). She provided a copy of the Rhode Island Chapters Calendar of Events for ideas.

Sgt. Ellis can conduct training on mental health/first aide training in the fall (possibly November) but can’t commit to a date until August.

Recent CCRH Training – Fact based vs. intuition

Once the trainings have been scheduled they should be posted on the website.

4. Chapter Presidents conference call

Chapter member of the year nominations are due by May 19<sup>th</sup>. The forum theme is HR at the turning point – A professional rejuvenation. The conference is being held in Saratoga Springs, NY known for its natural springs. HR is at a turning

point, professionals are being faced with new and unique demands. Baby Boomers are retiring and the workforce is changing. There will be a conference call on May 15<sup>th</sup> with Neil Reichenberg.

5. Donation of raffle gift basket for the Eastern Region Training Form  
Lynne Poyant coordinated the basket; the theme is JFK and includes memorabilia from the JFK museum in honor of his 100<sup>th</sup> birthday anniversary. The basket is valued at approximately \$100.00.

Victor made a motion to adjourn, Bill seconded the motion, meeting adjourned.

**Next meeting Thursday, June 15, 2017 at Hearth & Kettle, Hyannis 8:00am**